

Camp Counselor (Part-Time)



CodeVA is a thought leader in the K-12 education community, developing and delivering engaging computer science content for both students and teachers. We are a rapidly growing 501c(3) non-profit organization based in Richmond, Virginia, but retain our core values that have brought us success. Our commitment is to supporting teachers and students, to building sustainable and collaborative communities, and to employing creativity and problem solving to an evolving and rapidly changing education landscape. We also remain an organization that values a healthy work-life balance, and a practice and belief that recognizes family comes first. Our funders include Amazon, Facebook, Capital One, Carmax, the Commonwealth of Virginia, the National Science Foundation, and many more amazing companies, government agencies, and individuals that value the need for a computer science-ready workforce.

The Camp Counselor will work with the Director of Children's Programs and the Eureka Workshop staff to support the delivery of arts-integrated computer science curricula through Eureka Workshop programs. While assisting Eureka Instructors, Camp Counselors will ensure that all Eureka classroom experiences are compelling and engaging for both students and instructors. The Camp Counselors will work with all staff to ensure classroom content reflects CodeVA's values and culture.

Job Responsibilities

- Meet monthly with the Deputy Director of Children's Programs to discuss upcoming and current student programs occurring on and off-site
- Work alongside all instructors (Eureka Workshop classroom instructors, teaching artists, robotics instructors and volunteers) in classroom management and assist in the delivery of lesson plans and curricula
- Supervise students and ensures their safety, development, growth, skill achievement, and general well-being.
- Organize and lead various small and large group activities
- Participate in training sessions that provide community partners with Eureka Workshop curricula
- Represent Eureka Workshop at off-site events such as STEM Fairs and other marketing opportunities
- Contribute to the creation and production of content for Eureka Workshop published media such as instructional videos, Project Snail Mail, Eureka @ Home projects, social media, and the department blog as needed
- Perform additional tasks as needed

Job Qualifications

- High School diploma and/or pursuing a Bachelor's and/or advanced degree in Education, Computer Science, Studio Art or a related field OR similar work experience
- A minimum of 1 year of experience in a formal or Out-of-School-time educational setting
- Knowledge of Virginia Standards of Learning
- Proficient in Microsoft Office and Google-based office applications
- A strong commitment to community service, in particular through public education

Physical Qualifications

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Prolonged periods of sitting at a desk and working at a computer
- Use hands to finger, handle or feel
- Reach with hands and arms
- Occasionally stand and walk
- Occasionally lift up to 10 pounds

Salary

\$15 - \$17 per hour

Equal Opportunity Employment

At CodeVA we are committed to providing an environment of mutual respect where equal employment opportunities are available to all applicants and teammates without regard to race, color, religion, sex, pregnancy (including childbirth, lactation and related medical conditions), national origin, age, physical and mental disability, marital status, sexual orientation, gender identity, gender expression, military and veteran status, and any other characteristic protected by applicable law. CodeVA believes that diversity and inclusion among our team is critical to our success as an organization, and we seek to recruit, develop and retain the most talented people from a diverse candidate pool.

How to Apply

Submit your resume and cover letter to HR@codevirginia.org no later than Monday, May 10, 2023. Please indicate "Camp Counselor" in the subject line of your email. Evaluation of submissions will begin immediately. Please no phone calls or in-person drop-offs. Only email submissions will be reviewed.